

TITAN GIRLS VOLLEYBALL BOOSTER CLUB BY-LAWS

ARTICLE I – NAME

The name of this organization will be: **TITAN GIRLS VOLLEYBALL BOOSTER CLUB**

ARTICLE II – PURPOSE AND OBJECTIVES

SECTION 1

The continuing purpose of this organization shall be to open lines of communication between Poway High School coaching staff and parents, to support the Poway High School volleyball program, and to provide the players a successful and fun experience.

SECTION 2

The objectives of the organization shall be:

- A. Maintain open lines of communication between parents and coaches.
- B. Aid in obtaining financial support for the Poway High School volleyball program.
- C. Determine how these funds should be allocated.
- D. Assist the coaching staff with the organization of activities for the Poway High School Girls Volleyball Program.

SECTION 3

The organization is for nonprofit purposes and the individual members will not derive profit there from.

ARTICLE III – GENERAL MEMBERSHIP and GENERAL VOTING PRIVILEGES

SECTION 1

- A. All parents/guardians of students on any one of the Poway High School Volleyball teams are eligible for membership in this organization.
- B. All Poway High School Volleyball coaches and the Athletic Director are automatically members of this organization. Membership fees are waived for these individuals.
- C. Any individuals who do not have a student participating on one of the Poway High School volleyball teams may apply for associate membership.
- D. Duration of membership will be February 1 to January 31st.

SECTION 2

“Member in good standing” consists of a parent/guardian who has a student participating in the Poway High School volleyball program and is current on their Titan Volleyball Booster Club membership dues.

SECTION 3

The Board of Directors will set a schedule of dues for membership in the organization.

SECTION 4

Membership is non-transferable and non-assignable. No member shall have interest or property rights in the assets of the organization.

SECTION 5

No member of the organization shall be personally liable for the debts, obligations, or liabilities of the organization.

SECTION 6

- A. Only members in good standing shall be entitled to vote.
- B. Each family in good standing shall have one vote.
- C. Associate members are not entitled to vote.
- D. Each PHS volleyball coach and the PHS Athletic Director have one vote in general membership meetings.

SECTION 7

Neither cumulative voting nor voting by proxy shall be authorized and no single vote shall be split into fractional votes.

SECTION 8

The members in good standing present at a properly announced meeting of the organization shall constitute a quorum necessary to conduct business.

ARTICLE IV – GENERAL MEMBERSHIP MEETINGS

SECTION 1

General membership meetings will be held at the beginning and end of each season, and additionally as deemed necessary by the Board of Directors, at any reasonable place designated by the Board of Directors.

SECTION 2

- A. At the beginning of the season, the Board of Directors will post a schedule of general membership meetings for the upcoming volleyball season.
- B. The location of the general meeting shall be at Poway High School or at a site determined by the Board of Directors to be announced at least one week prior to the meeting.
- C. Any changes to this schedule will be announced at the prior general membership meeting.
- D. Special meetings can be called by the Board of Directors through an appropriate means of communication with at least one week prior notice.

ARTICLE V – ELECTION OF OFFICERS and BOARD OF DIRECTORS

SECTION 1

Elections shall be held at a general membership meeting held at the end of the season banquet.

SECTION 2

- A. The Board of Directors shall be nominated by the head coach. The consent of each appointee shall be obtained before his/her name is placed on the ballot.
- B. Additional nominations may be made prior to the general membership meeting held at the end of the season banquet.
- C. Candidates slated for election must be members in good standing.

SECTION 3

The candidate who receives a majority vote of the membership present shall be considered elected.

ARTICLE VI – BOARD OF DIRECTORS

SECTION 1

The Board of Directors shall consist of the elected officers of this organization: President, Vice President, Secretary, and Treasurer. The current Head Volleyball Coach will participate on the board as an ex-officio board member and will have no board voting rights.

SECTION 2

The Board of Directors shall exercise the power of the organization, control its property, and conduct its affairs, except as otherwise provided by law.

SECTION 3

All expenditures of funds will be controlled and approved by the Board of Directors.

- A. Any request for expenditures of funds must be submitted in writing to one of the Board of Directors for Board approval.

SECTION 4

The Board of Directors will meet as deemed necessary by the President of the Board, at any reasonable place designated by the President.

SECTION 5

To constitute a quorum at a board meeting, three board members must be present.

SECTION 6

During Board meetings each Board Member shall have one vote. A board majority is required for approval.

ARTICLE VII – OFFICERS

SECTION 1 PRESIDENT

The President presides over all general membership meetings and Board meetings. The President shall have the authority to appoint committees and committee chairpersons.

The President shall exercise care that the meetings are held pursuant to the By-Laws, and conducted in an orderly manner.

SECTION 2 VICE – PRESIDENT

The Vice-President shall assist President in overseeing program activities. The Vice-President shall perform the duties of the President in the President’s absence, or at the request of the President.

SECTION 3 SECRETARY

The Secretary shall record all meetings in written form and keep accurate records of all proceedings. Minutes of meetings of the organization shall be submitted for approval at the meeting following the recording. The Secretary shall issue correspondence for the organization, keep a book of the minutes and copies of all correspondence generated or received by the organization.

SECTION 4 TREASURER

The Treasurer shall maintain accurate records of all monies received and spent. They will be responsible for the maintenance of the organization’s checkbook and deposits. The Treasurer will render reports and accountings to the Board of Directors and to the members at each general meeting. They will be responsible for the accounting and reporting of taxes to the IRS.

SECTION 5

Each elected position will have a term of one calendar year, February 1st thru January 31st. An individual may be re-elected for any position as long as they are a member in good standing. At the end of their term, the retiring officer is responsible to pass on all pertinent information of the office to the incoming officer.

SECTION 6

The Board of Directors shall serve without compensation.

SECTION 7

- A. When a vacancy occurs in an office, the position will be filled by a member in good standing appointed by the Board of Directors. The appointed member shall serve for the balance of the term.
- B. A Board Member can be removed from their office by a two-thirds (2/3) vote of the general membership in attendance. The general membership will be notified about this vote at least one week before the general meeting.

ARTICLE VIII – ACCOUNTING POLICIES & PROCEDURES

Section 1

- A. Expenses will be approved by the Board of Directors.
- B. There will be two signatures required on checks over \$2500.

ARTICLE IX – AMENDMENTS

SECTION 1

These By-Laws shall become effective upon approval of the general membership.

SECTION 2

A two-thirds (2/3) majority vote of the members at a general membership meeting is required to change the By-Laws. Written notice of any proposed changes to the By-Laws will be presented at the prior general membership meeting for review.

SECTION 3

The Secretary shall maintain a copy of the current By-Laws at all general membership meetings and Board meetings. The By-Laws shall be available for inspection by the members at these meetings. A copy of the By-Laws will be given to any member who requests a copy.

SECTION 4

Upon dissolution we will follow directions of the Attorney General’s Office (<http://ag.ca.gov/charities>). The Club will pay any outstanding debts, including government fees to state and federal for the remaining fiscal year, fees to an independent accountant to close the books as necessary, and the remaining assets would be given to PHS Girls Volleyball program.

ADOPTION

These By-Laws shall become effective on: _____

Witnessed BY:

President: _____ Date: _____

Printed Name: _____

Vice President: _____ Date: _____

Printed Name: _____

Secretary: _____ Date: _____

Printed Name: _____

Treasurer: _____ Date: _____

Printed Name: _____

Last Revised on