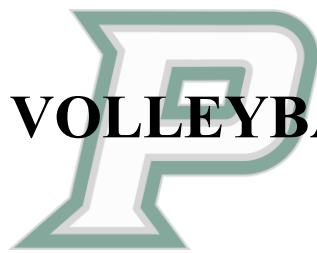


POWAY GIRLS VOLLEYBALL PROGRAM



Poway High Girls Volleyball Booster Club
Parent Volunteer Jobs
Last Update: 8-4-26

Booster Club President: Jenn Adams (jlp98mj@gmail.com)

Booster Club Treasurer: Marissa Christensen (marissac@synergy-management.net)

Booster Club Vice President: Denise Gonda (ddgonda@yahoo.com)

Booster Club Secretary: Trisha Bear (bmcbear@live.com)

Varsity Team

Note: This list is for 13 parents. If the number of players is more/less, jobs may be added/combined.

1. **Team Parent** (1 person)

- general communication out to the team
- assist the Board as the point person for anything that involves the Varsity team
- be the liaison to the parents on the JV and Freshmen teams
- collect and wash the uniforms for the Varsity team at the end of the season & return to Breezy within 1 week of the season ending
 - fill-out the checklist provided by Breezy to ensure that all uniform items are returned and/or collect monies from the families if apparel is missing/damaged
 - all program apparel returned, putting each numbered set of jerseys in plastic Ziploc bags, and all warm-ups returned in the backpacks
- plan for/organize the Varsity team's coach's gift for the banquet
 - please include a personal gift like a picture/something from the girls (preferably more personal than just an envelope)

2. Senior Night Coordinator (2 people)

- coordinate the Senior Night Game activities (on 10/22) working with the Senior Night assistants from the JV and Freshmen teams
- Coordination Includes:
 - work with Yary photography (from team pictures) to order Senior posters for gym
 - **NOTE: program will reimburse up to \$450 for Senior posters in gym**
 - working with the Senior Night “Program” coordinator on examples (both hard copy and electronic version)
 - décor/balloons/decorations, flowers for Poway’s Seniors and opponent’s Seniors
 - **NOTE: program will reimburse up to \$100 for decorations, \$30 for flowers**
 - setup/decorate the gym for Senior Night game (10/22)
 - coordinating photographer for Senior Night and getting a framed player and parent picture
 - **NOTE: program will reimburse up to \$10 per Senior/parent photos**
 - coordinate creation of Senior posters by JV and Freshmen teams
 - coordinate flowers for moms and little mementos (i.e. mugs) for dads
 - **NOTE: program will reimburse up to \$200 for parent gifts**
 - working with Senior Night “Program” Coordinator to make sure all runs smoothly
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years

3. Senior Night “Flyer” (1 person)

- creating Senior Night “program” to be handed out (see previous years for examples of both hard copy and electronic version)
 - **NOTE: program will reimburse up to \$325 for program/flyer**
- working with Seniors on getting bio content to be included in the program
- working with the Board to get all sponsor/donor names to be included in the program
- **order Senior gifts for each Senior with a \$150 budget/Senior**
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years

4. **Host and Coordinate Senior Night Dinner** (1 person)

- host the Senior Night dinner (or find another family to host it at their house) and coordinate the food/drinks/RSVPs within set budget (**the program will reimburse up to \$1,000**)
- dinner is immediately following the game (**game is on 10/22**) and is for the Varsity team only (i.e. Varsity players, Varsity parents, and all coaches)
- will coordinate and/or create Senior video montage to play at dinner
 - must have capabilities to set up TV/large screen and audio for the Senior video montages
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years

5. **Banquet Coordinator** (1 person)

- coordinate details for the banquet including working with the venue on menus, working with the banquet assistants from JV and Freshman on RSVPs, ensuring AV works to play the DVDs/videos, ordering cake, pulling together table centerpieces, etc. (**banquet date is 10/24**).
 - **NOTE:** the **program will reimburse up to \$500** for banquet decorations and **\$750** for scrapbooks/albums/pages for new & returning players (\$750 total for all 3 teams). It might be best to see prior year's examples/decorations

6. **Take Photographs/Create Year-End Scrapbooks** (2 people)

- take photos of the Varsity team at events and each girl (in action during play) to be used in the scrapbook
 - events are: **picture day (8/17)**, **Airbands (9/8)**, **tournaments (8/14-8/15, 8/28-8/29, 9/10-9/12)**, **kayaking (8/11)**, **Halloween tournament (10/23)**
- create scrapbook page(s) for each player on the Varsity team for the banquet and purchase scrapbooks for any players who this is their first year on Varsity
 - **NOTE:** the **program will reimburse up to \$750** for scrapbooks/albums/pages for new & returning players (\$750 total for all 3 teams).
- the scrapbook pages will be distributed at the end-of-year banquet (**10/24**)

7. **Take Video/Create Year-End DVD** (1 person)

- take video at various games of each player on the Varsity team and create a year-end DVD that includes some team footage and some footage of each Varsity player (i.e. a highlight video).
- the DVD will be **8-10 minutes** and will be played at the end-of-year banquet (**on 10/24**)

8. Titan Invitationals - Tournament Liaison (2 people)

- Poway High hosts 2 tournaments (the Freshmen and JV Titan Invitationals) at Alliant University to raise money for the program
 - Varsity parents (and players) will be working the Titan Invitational tournaments (**Poway hosts both on the same day on 9/5**)
- this person will create the work schedule for the Varsity parents and run point on the day of the tournaments (i.e. call someone if they don't show up, help distribute volunteers)
 - this person will order food & water for the Varsity girls who are working the tournaments to be able to eat during the day while they are reffing/working the tournaments
 - this person will also be in charge of making signs for entry with payment instructions and having the wristbands at entry
 - this person will also be in charge of coordinating Zelle (or any other electronic payment options) to collect door entry fees from spectators

9. Team Sandwiches/Waters (1 person)

- lead the ordering and pickup of the sandwiches for the program for away games - working with the JV and Freshmen team sandwich parents
- order/pickup sandwiches/water for away games (**will be reimbursed by the program**)
- coordinate initial order of what each Varsity player would like and work with the JV and Freshmen parents to get their orders
- coordinate/create the schedule to rotate pickup of "Team Sandwiches" with parents on JV & Freshmen and, therefore, will only have to do 1/3 of games
 - **2026 Away Game Dates: 8/26, 9/9, 9/15, 9/22, 9/29, 10/6, 10/13, 10/20**
- coordinate getting sandwiches for the Varsity team for the 1 Thursday/Friday tournament days that the girls will be leaving from school (**9/10 or 9/11**)
- get the "Thank You" plaque for the sandwich shop at the end of the season

10. Team Tournament Camp and Food Coordinator (1 person)

- create the food list/assignments for Friday (dinner) & Saturday (lunch) tournaments that the team participates in (**Tesoro Tourney 8/14-8/15, Vegas Tourney 8/28-8/29, and La Jolla Classic 9/10-9/12**)
 - coordinating breakfast/lunch/dinner for the girls (depending on our play schedule) at our out-of-town tournaments (i.e. for Vegas, maybe a Costco run once we get there).
 - **NOTE:** *The Varsity team may (or may not) be participating in these out-of-town tournaments on any given year*
- coordinate setting up, and securing, our campsite for the day - including a pop-up for shade

11. Halloween Team Dinner (1 person)

- coordinate food/tables/decor for Halloween Tournament (at Poway's gym on 10/23)
 - food typically consists of pizza, salad, desserts, waters, and sodas that will need to be setup inside the gym on tables (the program will reimburse up to \$350)
 - the “tournament” typically starts ~30 minutes after school lets out so the food and setup should be completed a little after that (players will not eat until about halfway through playing the 5 rounds)