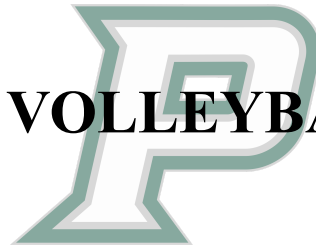


POWAY GIRLS VOLLEYBALL PROGRAM



Poway High Girls Volleyball Booster Club
Parent Volunteer Jobs
Last Update: 8-10-25

Booster Club President: Jenn Adams (jlp98mj@gmail.com)

Booster Club Vice President: Marissa Christensen (marissac@synergy-management.net)

Booster Club Treasurer: Jennifer Barker (jenniferbarker215@yahoo.com)

Booster Club Secretary: Trisha Bear (bmcbear@live.com)

Freshman Team

Note: This list is for 13 parents. If the number of players is more/less, jobs may be added/combined.

1. **Team Parent** (1 person) **Denise Gonda**

- general communication out to the team
- assist the Board as the point person for anything that involves the Freshmen team
- collect and wash the uniforms for the Freshman team at the end of the season & return to Breezy within 1 week of the season ending
 - fill-out the checklist provided by Breezy to ensure that all uniform items are returned and/or collect monies from the families if apparel is missing/damaged
 - all program apparel returned, putting each numbered set of jerseys in plastic ziploc bags, and all warm-ups returned in the backpacks
- plan for/organize Freshmen team's coach's gift for the banquet
 - please include a personal gift like a picture/something from the girls (preferably more personal than just an envelope)

2. **Organize Freshmen Team Bonding Event** (1 person) **Amanda Miner**

- organize get together team bonding event for the Freshmen team (ex. pool party, sleep over, bowling, escape room)
- the program will reimburse up to a budget of **\$300**

3. **Team Tournaments Camp and Food** (1 person) **Michelle Hansen**

- create the food list/assignments for Saturday tournaments that the Freshmen team participates in (8/23, 9/6, 10/11)
- coordinate setup for a team camp for the day with pop-ups and chairs

4. **Senior Night Game Assistant** (1 person) **Jose Lopez**
 - assist the Varsity parent in charge of the Senior Night Game with pictures, balloons/decorations, flowers for Poway's Seniors and opponent's Seniors
 - help decorate the gym the day of the game (10/22)
 - help create the program booklet that is distributed out Senior Night
 - facilitate organizing the Freshmen girls to make posters for each senior
5. **Banquet Assistant** (1 person) **Monica Landeros**
 - assist the banquet coordinators with the end of season banquet (ex. ordering cakes, flowers) on 10/25
 - coordinate the RSVPs/checks/Zelle for the Freshmen team
 - help with setup and clean up the day of the banquet
6. **Take Photographs/Create Year End Scrapbook Pages** (2 people) **Sharon Ramirez & Kathleen Abelardo**
 - take photos of the Freshmen team at events and each girl (in action during play) to be used in the scrapbook
 - events are: picture day (8/25), airbands (9/8), tournaments (8/23, 9/6, 10/11), kayaking (9/20), Halloween tournament (10/23)
 - create scrapbook page(s) for each player on the Frosh team for the banquet
 - the scrapbook pages will be distributed at the end-of-year banquet (10/25)
7. **Take Video/Create Year End DVD** (2 people) **Malsun Frye & Joelle Kohn**
 - take video at various games of each player on the Freshmen team and create a year-end DVD that includes some team footage and some footage of each Freshmen player (i.e. a highlight video).
 - the DVD will be **5-7 minutes** and will be played at end-of-year banquet (10/25)
8. **Host/Plan Freshmen-Hosted Program Dinner** (1 person) **Adrienne Asdal**
 - plan and host **program-wide (all 3 teams – coaches + 38 players)** "Freshmen Dinner" on (10/8)
 - coordinate, order food, & host at your house (the program will reimburse up to **\$350**)
9. **Team Sandwiches/Water** (1 person) **Denise Gonda**
 - order/pickup/deliver to school sandwiches/water for away games and scrimmages (will be reimbursed by the program)
 - coordinate initial order of what each Freshmen player would like
 - will rotate pickup of "Team Sandwiches" with parents on Varsity and JV and, therefore, will only have to do 1/3 of games
 - **2025 Away Game Dates:** 9/4, 9/10, 9/17, 9/24, 10/1, 10/3, 10/15
10. **Snack Bar/Fundraising Liaison** (2 people) **Tyson Chase & Debbie Davidson**
 - assist the Varsity parent in charge of the snack bar for home matches
 - this person will create the work schedule for the Freshmen team for the snack bar
 - coordinate sponsorship/donation items from the Freshmen parents for the snack bar and raffle items

JV Team

Note: This list is for 13 parents. If the number of players is more/less, jobs may be added/combined.

1. Team Parent (1 person) Jessica Surmi

- general communication out to the team
- assist the Board as the point person for anything that involves the JV team
- collect and wash the uniforms for the JV team at the end of the season & return to Breezy within 1 week of the season ending
 - fill-out the checklist provided by Breezy to ensure that all uniform items are returned and/or collect monies from the families if apparel is missing/damaged
 - all program apparel returned, putting each numbered set of jerseys in plastic ziploc bags, and all warm-ups returned in the backpacks
- plan for/organize JV team's coach's gift for the banquet
 - please include a personal gift like a picture/something from the girls (preferably more personal than just an envelope)

2. Organize JV Team Bonding Event (1 person) Bridget Olson

- organize bonding event for the JV team (ex. pool party, sleep over, bowling, escape room)
- the program will reimburse for up to a budget of \$300

3. Team Tournament Camp and Food (1 person) Judy Villamil

- create the food list/assignments for Saturday tournaments that the JV team participates in (8/23, 9/6, 9/27)
- coordinate setup for a team camp for the day with pop-ups and chairs

4. Senior Night Game Assistant (1 person) Natalie Hone

- assist the Varsity parent in charge of the Senior Night Game with pictures, balloons/decorations, flowers for Poway's Seniors and opponent's Seniors
- help decorate the gym the day of the game (10/22)
- help create the program booklet that is distributed out Senior Night
- facilitate organizing the JV girls to make posters for each senior

5. Banquet Assistant (1 person) Michelle Czapinski

- assist the banquet coordinators with the end of season banquet (ex. ordering cakes, flowers) on 10/25
- coordinate the RSVPs/checks/Zelle for the JV team
- help with setup and clean up the day of the banquet

6. Take Photographs/Create Year End Scrapbook Pages (2 people) Chris Bohannon & Monica Taylor

- take photos of the JV team at events and each girl (in action during play) to be used in the scrapbook
 - events are: picture day (8/25), airbands (9/8), tournaments (8/23, 9/6, 9/27), kayaking (9/20), Halloween tournament (10/23)
- create scrapbook page(s) for each player on the JV team for the banquet
- the scrapbook pages will be distributed at the end-of-year banquet (10/25)

7. **Take Video/Create Year End DVD** (2 people) **Ryan Ballew & Lindsay Dailey**
 - take video at various games of each player on the JV team and create a year-end DVD that includes some team footage and some footage of each JV player (i.e. a highlight video).
 - the DVD will be **5-7 minutes** and will be played at the end-of-year banquet (on 10/25)
8. **Host/Plan JV-Hosted Program Dinner** (1 person) **Teneil Detling**
 - plan and host **program-wide (all 3 teams – coaches + 38 players)** “JV Dinner” on 9/8 after practice
 - coordinate and order the food and host at your house (the program will reimburse up to **\$350**)
 - **Note:** the dinner includes a program AirBand competition, so the host must have space for the AirBand competition to be held outside and have speakers capable of playing the songs during the competition
9. **Team Sandwiches/Water** (1 person) **Jessica Surmi**
 - order/pickup/deliver to school sandwiches/water for away games and scrimmages (will be reimbursed by the program)
 - coordinate initial order of what each Freshmen player would like
 - will rotate pickup of “Team Sandwiches” with parents on Varsity and JV and, therefore, will only have to do 1/3 of games
 - **2025 Away Game Dates:** 9/4, 9/10, 9/17, 9/24, 10/1, 10/3, 10/15
10. **Snack Bar/Fundraising Liaisons** (2 people) **Fabiola Pekarek & Chelsea Silay**
 - assist the Varsity parent in charge of the snack bar for home matches
 - this person will create the work schedule for the JV team for the snack bar
 - coordinate sponsorship/donation items from the JV parents for the snack bar and raffle items

Varsity Team

Note: This list is for 16 parents. If the number of players is more/less, jobs may be added/combined.

1. **Team Parent** (1 person) **Trisha Bear**
 - general communication out to the team
 - assist the Board as the point person for anything that involves the Varsity team
 - be the liaison to the parents on the JV and Freshmen teams
 - collect and wash the uniforms for the Varsity team at the end of the season & return to Breezy within 1 week of the season ending
 - fill-out the checklist provided by Breezy to ensure that all uniform items are returned and/or collect monies from the families if apparel is missing/damaged
 - all program apparel returned, putting each numbered set of jerseys in plastic ziploc bags, and all warm-ups returned in the backpacks
 - plan for/organize the Varsity team's coach's gift for the banquet
 - please include a personal gift like a picture/something from the girls (preferably more personal than just an envelope)

2. **Senior Night Coordinator** (1 person) **Jennifer Adelman**

- coordinate the Senior Night Game activities (on 10/22) working with the Senior Night assistants from the JV and Freshmen teams
- Includes:
 - working with the Senior Night “Program” coordinator on examples (both hard copy and electronic version)
 - décor/balloons/decorations, flowers for Poway’s Seniors and opponent’s Seniors
 - setup/decorate the gym for Senior Night game (10/22)
 - coordinating photographer for Senior Night and getting a framed player and parent picture
 - coordinate creation of Senior posters by JV and Freshmen teams
 - coordinate flowers for moms and little mementos for dads
 - working with Senior Night “Program” Coordinator to make sure all runs smoothly
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years

3. **Senior Night “Flyer”** (1 person) **Ryan & Jess Barker**

- creating Senior Night “program” to be handed out (see previous years for examples of both hard copy and electronic version)
- working with Seniors on getting bio content to be included in the program
- working with the Board to get all sponsor/donor names to be included in the program
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years
- order Senior gifts for each Senior with a \$150 budget/Senior

4. **Host and Coordinate Senior Night Dinner** (2 people) **Jill Morris & Lisa Dvorak**

- host the Senior Night dinner (or find another family to host it at their house) and coordinate the food/drinks/RSVPs within set budget (the program will reimburse up to \$600)
- dinner is immediately following the game (game is on 10/22) and is for the Varsity team only (i.e. Varsity players, Varsity parents, and all coaches)
 - must have capabilities to set up TV/large screen and audio for the Senior video montages
- **NOTE:** Preferably at least one of the Senior Night volunteers (Coordinator or Program or Dinner) should be an underclassmen parent to pass along the info so they know how Senior Night is run for future years

5. **Banquet Coordinator** (1 person) **Allie Chapman**

- coordinate details for the banquet including working with the venue on menus, working with the banquet assistants from JV and Freshman on RSVPs, ensuring AV works to play the DVDs/videos, ordering cake, pulling together table centerpieces, etc. (banquet date is 10/25).

6. Take Photographs/Create Year End Scrapbooks (2 people) Adam Richardson & Tricia Kroepel

- take photos of the Varsity team at events and each girl (in action during play) to be used in the scrapbook
 - events are: picture day (8/25), airbands (9/8), tournaments (8/15-8/16, 8/22-8/23, 9/11-9/13), kayaking (9/20), Halloween tournament (10/23)
- create scrapbook page(s) for each player on the Varsity team for the banquet and purchase scrapbooks for any players who this is their first year on Varsity (this will be reimbursed by the program)
- the scrapbook pages will be distributed at the end-of-year banquet (10/25)

7. Year End DVD Coordinator (1 person) Adam Richardson

- take video at various games of each player on the Varsity team and create a year-end DVD that includes some team footage and some footage of each Varsity player (i.e. a highlight video).
- the DVD will be **8-10 minutes** and will be played at the end-of-year banquet (on 10/25)

8. Snack Bar & Fundraising Coordinator (2 people) Marissa Christensen & Stacey Newman

- Varsity parent in charge of the snack bar for home matches
 - this person will lead the snack bar organization (with the help of 2 Freshmen and 2 JV assistants) including planning, managing donations, and running the snack bar at all home games
 - **2025 Home Game Dates:** 8/28, 9/2, 9/18, 9/26, 10/10, 10/17, 10/22
- this person will create the work schedule for the Varsity team for the snack bar
- coordinate sponsorship/donation items from the Varsity parents for the snack bar and raffle items

9. Titan Invitationals - Tournament Liaison (2 people) Jenn Adams & Jennifer Mahoney

- Poway High hosts 2 tournaments (the Freshmen and JV Titan Invitationals) at Alliant University to raise money for the program
 - Varsity parents will be working at both the Freshmen & JV Titan Invitational tournaments (Poway hosts both on 9/6)
- this person will create the work schedule for the Varsity parents and run point on the day of the tournaments (i.e. call someone if they don't show up, help distribute volunteers)
 - this person will order food & water for the Varsity girls who are working the tournaments to be able to eat during the day while they are reffing/working the tournaments
 - this person will also be in charge of making signs for entry with payment instructions and having the wristbands at entry

10. Team Sandwiches/Waters (1 person) Jenn Adams

- lead the ordering and pickup of the sandwiches for the program for away games - working with the JV and Freshmen team sandwich parents
- order/pickup sandwiches/water for away games (will be reimbursed by the program)
- coordinate initial order of what each Varsity player would like and work with the JV and Freshmen parents to get their orders
- coordinate/create the schedule to rotate pickup of “Team Sandwiches” with parents on JV & Freshmen and, therefore, will only have to do 1/3 of games
 - **2025 Away Game Dates:** 9/4, 9/10, 9/17, 9/24, 10/1, 10/3, 10/15
- coordinate getting sandwiches for the Varsity team for the 1 Thursday/Friday tournament days that the girls will be leaving from school (9/11)
- get the “Thank You” plaque for the sandwich shop at the end of the season

11. Team Tournament Camp and Food Coordinator (1 person) Michele Palmer

- create the food list/assignments for Friday (dinner) & Saturday (lunch) tournaments that the team participates in (Tesoro Tourney 8/15-8/16, Vegas Tourney 8/22-8/23, and La Jolla Classic 9/11-9/13)
 - coordinating breakfast/lunch/dinner for the girls (depending on our play schedule) at our Vegas Tournament. Maybe a Costco run once we get there.
***NOTE:** The Varsity team may (or may not) be participating in this tournament on any given year*
- coordinate setting up and securing our campsite for the day - including a pop-up for shade

12. Halloween Team Dinner (1 person) Amy Puglisi

- coordinate food/tables/decor for Halloween Tournament (on 10/23)
 - food typically consists of pizza, salad, desserts, waters, and sodas that will need to be setup inside the gym on tables (the program will reimburse up to **\$350**)
 - the “tournament” typically starts ~30 minutes after school lets out so the food and setup should be completed a little after that (players will not eat until about halfway through playing the 5 rounds)